



Native Woodland Trust – Open Position

Position: Conservation Manager

The Native Woodland Trust is an organisation dedicated to the preservation of Ireland's Ancient Woodlands and to the creation of new native woodlands nationwide. We are concerned with raising the profile of our woodlands and trees and the many other plants and animals which depend on them.

The Trust is currently growing rapidly and has eleven woodland reserves and two tree nurseries, with associated membership branches, all of which require management. Our aims are to continue to grow our reserves base over the short to medium term as well as expanding in a number of other aspects.

For this reason, we seek to fill a position of Conservation Manager. The position is full-time (5 days per week), initially a 12 month contract role, with a view to becoming a permanent full time role as the organisation expands further. The position requires weekend work and some other out-of-hours work, including an occasional bank holiday, as part of the working week.

The Person

We are looking for a self-starting individual with a hands on approach, an ability to use their own initiative to get things done and a desire to learn about all aspects of the running of an organisation. The ideal candidate will have the ability to engage with equal ease with local residents, community groups, local authorities, ecologists or blue-chip corporate executives.

This position is an opportunity not only to contribute to the preservation of our environment, but also to learn about a wide variety of environment and ecological matters and well as many aspects of company management.

The following list of skills is preferable, but flexible for the right person.

The successful candidate will have the following skills and qualities:

- Full clean driving licence, Irish or equivalent.
- Preferably a minimum of 3rd level degree in Environmental /Natural Sciences or similar
- Willingness to get hands on, tree planting, fencing, maintaining equipment etc!
- Self starting- ability to work alone or within a team and to use own initiative.
- Preferably knowledge of the Irish environmental non-governmental sector and some experience of working with other groups
- A demonstrated commitment to the natural world and environmental advocacy in general
- Excellent verbal and written communications skills
- Willingness to take on new skills and work outside comfort zone
- Willingness to become involved in other aspects of the running of the organisation

Main responsibilities

- Develop management plans for all existing woodland reserves
- Carry out management activities on these sites, some of which will be physical hard work!
- Organise and lead activities on the sites, including tree planting events and other activities involving volunteers and members of the public
- Liaise with local authorities, NPWS, local community groups and other ENGOS.
- Participate in and advise on the acquisition of new sites.
- Assist in publicity and fundraising activities
- Assist in the maintenance and running of local member branches
- Project Manage schools and education projects as they arise
- Contribute regular articles to our membership magazine
- Contribute regular content to our website, Facebook, Twitter etc.
- Any activities which may be reasonably required from time to time by the Trust.

Terms and Conditions

Hours per week: 40 hours (including irregular hours).

Contract Duration: 12 months

Remuneration

Salary is €25,000 - €30,000 per annum, depending on experience.

The role also comes with a smart phone, laptop and a company vehicle.

The role reports to the General Manager.

Send CV to jobs@nativewoodlandtrust.ie. Deadline 24th January 5pm.